



Employee Benefits Corporation

Benefits Card Employee Paid Election Form

Fax to: 608 831 4790
Mail to: Employee Benefits Corporation, PO Box 44347, Madison WI 53744-4347
Phone support: 800 346 2126 | 608 831 8445
E-mail support: participantservices@ebcflex.com

General Information

Company Name _____ Division _____

Participant Information

Participant Social Security or Identification Number _____

Last Name _____ Suffix _____ First Name _____ MI _____

Mailing Address _____ Apt. No. _____ City _____ State _____ Zip Code _____

E-mail Address (we do not share your e-mail address) _____

Benefits Card Use

The Benefits Card is a special MasterCard® that you can use instead of cash to pay for eligible, out-of-pocket health care expenses. It debits your BESTflexSM Plan Health Care Flexible Spending Account (FSA), making the plan more convenient and easier to use.

The card works at all health care, dental and vision provider offices; and grocery stores, discount stores, department stores and pharmacies that have implemented an inventory information approval system (IIAS). The IIAS must separate prescriptions from other eligible expenses. Stores with an IIAS allow the card to be used only for eligible expenses and automatically substantiate your transactions at the point of sale. A list of IIAS merchants is available on our home page at www.ebcflex.com.

You simply swipe the card to debit the Health Care FSA at any of these types of locations. You should save all Benefits Card transaction documentation, as you may be asked to provide expense documentation for transactions that were not verified as eligible at the point of sale. The Benefits Card must only be used to purchase eligible expenses.

Once you activate the card, it will remain active for subsequent plan years and any new election will automatically be available on your card at the beginning of each new plan year. You will receive a replacement card 30 days prior to your card expiration date.

Remember, the Benefits Card is not a consumer credit card. You cannot use the card to buy a new TV, clothing or groceries. Inappropriate purchases will result in temporary suspension of your card and require you to repay the plan. Due to IRS regulations, you must always save your expense documentation for verification or the event of an IRS audit. There are no exceptions.

Benefits Card Election

Yes, please send me the **Employee Benefits Corporation Benefits Card**. I understand that the card can only be used to pay for eligible expenses under my plan and certify that any expenses paid for with the card have not been reimbursed and will not be reimbursed under any other plan. I understand that I will initially receive one card and that there is a non-refundable annual fee. I authorize this fee to be automatically deducted from my paycheck.

Signature

Date (mm-dd-yyyy)